

Ramona Unified School District

**TRANSPORTATION OF RUSD STUDENTS BY PRIVATE VEHICLE
PARENT/VOLUNTEER DRIVER FORM
2016-17 School Year**

Dear Parent/Volunteer Driver:

The purpose of this form is to indicate your availability to assist in transporting students and verify your automobile insurance coverage.

Each potential driver must sign the affirmation below. If both parents intend to drive sometime during the school year, each parent must sign the affirmation.

Volunteer drivers must be at least age 25 to be approved.

STUDENTS ARE PROHIBITED FROM DRIVING FOR ANY SCHOOL EVENT.

Instructions:

- a) Complete information requested below.
- b) Sign and date where indicated at the bottom of the form.
- c) Attach to form proof of automobile insurance coverage. *This means you must provide a copy of your declarations page, which **clearly** shows us the following required information: name of covered driver(s), coverage amounts, and **beginning and ending effective dates of the policy**. If yours is a "renewal" billing, you must provide additional proof from your insurance company that the policy is current and the date it is current through.*
- d) Return the form and proof of automobile insurance coverage to the school.

Your Name: _____ Your cell phone #: _____

Name of School: _____ Student's NaME: _____

This form assumes transportation for any field trip of your choice for the entire 2015-16 school year OR through the end of the policy period shown on your auto insurance declarations page, whichever is occurs first. You may provide a copy of a new declarations page during this school year without filling out this volunteer driver form again.

Private Vehicle Pupil Transportation Minimum Requirements

- 1. Insurance Public Liability: Bodily Injury \$100,000/300,000 per accident
Property Damage \$50,000 per accident
- 2. Financial Charge No financial charge to the District shall be made for pupil transportation by private vehicle. Volunteer drivers will be designated as district employees for the express purpose of entitlement to Liability and Workers Compensation Insurance while engaged in the performance of volunteer driver.
- 3. Number of Passengers (Exclusive of Driver) The number of passengers transported shall not exceed nine (9) or more than legally permissible. Vehicles with capacity in excess of ten (10) people are not to be used. Driver shall place all children securely restrained in back seat. Occupants in front passenger seat should be as far back as possible from passenger air bags. Students shall not ride in back of pickup trucks or motor vehicles not designed for passenger seating.
- 4. Drivers Restrictions: Drivers are not allowed to smoke in the vehicles and drivers may only use hands-free cell phones when driving.

Affirmation of Parent/Volunteer Driver

- 1. To the best of my knowledge, I affirm that: 1) my car is mechanically maintained and is in safe driving condition, 2) I have a safe driving record, 3) I understand the above transportation minimum requirements, and 4) I have attached a copy of my auto insurance coverage.
- 2. Number of passengers I can transport: _____.

_____ Date

_____ Parent/Volunteer Driver Signature